

Gawsworth Parish Council

Parish Clerk: Adam Keppel-Green BSc FSLCC
33 Manor Crescent, Knutsford, WA16 8DL
clerk@gawsworthpc.org.uk 07584 057 228
www.gawsworthpc.org.uk



To the Members of Gawsworth Parish Council

You are summoned to attend the annual meeting of Gawsworth Parish Council to be held at 19:30 on Wednesday 11th May 2022 in Gawsworth Scout Hall.

Limited public seating will be available. The public can also join the meeting at:
<https://bit.ly/gawsworthparishcouncil> with password: GAWSPC-719 or watch live on Facebook at www.facebook.com/gawsworthlife.

A handwritten signature in black ink, appearing to read 'A Keppel'.

Adam Keppel-Green
Clerk and Proper Officer
6th May 2022

AGENDA

- 1 ELECTION OF CHAIRMAN**
To elect the chairman of the council and receive their declaration of acceptance of office.
- 2 ELECTION OF DEPUTY CHAIRMAN**
To elect the deputy chairman of the council and receive their declaration of acceptance of office.
- 3 APPOINTMENT OF EXTERNAL REPRESENTATIVES**
To appoint members to represent the council on outside bodies / meetings.
- 4 APPOINTMENT OF STANDING WORKING GROUPS**
To appoint members to the park and woodland working group; communications working group; footpaths working group and green Gawsworth strategy working group.
- 5 APOLOGIES FOR ABSENCE**
To receive apologies for absence.

6 DECLARATIONS OF INTEREST

In the interests of openness and transparency, members are to declare any pecuniary or non-pecuniary interests in relation to the items under discussion.

7 PUBLIC PARTICIPATION

A period for members of the public to address the meeting.

8 APPROVAL OF PREVIOUS MINUTES

To receive and confirm the minutes of the meetings held on the 6th April 2022.

9 CHESHIRE EAST COUNCILLORS REPORT

To receive a report from the councillors for Gawsworth and Macclesfield South wards.

10 CAMPAIGN TO SAVE DANES MOSS

To consider supporting the Campaign to Save Danes Moss.

11 PARISH MATTERS

An opportunity for members to raise matters which require attention or future discussion.

12 PLANNING MATTERS

To consider application 22/1628M – 10 Rising Sun Road

To consider application 22/1470M – Grey Winds, Congleton Road

To note recent planning decisions.

13 BIN REPLACEMENTS

To consider the replacement of bins in the park and village hall car park.

14 COMMUNITY GOVERNANCE REVIEW

To note the conclusion of the Community Governance Review

15 FINANCE

To note the council's financial position year to date.

To approve the following payments

Payee	Detail	Amount
Gort and March	Q3 Payroll	43.20
Gort and March	Year End Payroll	43.20
G&G Signs	Addition of Channel Rail to Moss Terrace Sign	14.40
Northwich TC	April Works	1,044.90
Northwich TC	March Works	735.00
A Keppel-Green	April/May Salary and Reimbursements	1,133.30
NPower	December Streetlighting Costs	34.64
Zurich	Insurance (underpayment)	0.59

Total	3,049.23
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16 PARISH MAINTENANCE AND ACTIONS LOGS

To review the Parish Maintenance and Outstanding Actions logs.

17 QUESTIONS TO THE CLERK

An opportunity to raise questions to the Clerk.

18 PUBLIC PARTICIPATION

A period for members of the public to address the meeting.

19 DATE OF THE NEXT MEETING

To note that the next meeting will be held on Wednesday 8th June.

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Minutes

of a meeting of the council held

Wednesday 6th April in the Gawsworth Scout Hall

21/103 PRESENT

Cllrs Richards (presiding), Clarke, Hardy, Mitchell, Parry and Shepherd.

A Keppel-Green (Clerk)

21/104 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Wright.

Cllr Woods was in attendance virtually.

21/105 DECLARATIONS OF INTEREST

No member declared an in interest in any item under discussion.

21/106 PUBLIC PARTICIPATION

No members of the public were present.

21/107 APPROVAL OF PREVIOUS MINUTES

It was **RESOLVED** to and confirm the minutes of the meetings held on the 9th March and 13th March 2022 subject to the addition of "with support from the John Upton Charity" to minute 21/094.

Cllr Clarke arrived.

21/108 CHESHIRE EAST COUNCILLORS REPORT

Cllr Puddicombe provided an update on the programme for the Community Governance Review, stating that the Full Council would make a final decision at the end of April but that the revised recommendations saw the parish council's views taken into account. Cllr Puddicombe further reported that a meeting between the Cheshire Wildlife Trust and Leader of the Council had discussed the SMDA development and it was noted that there is now a greater knowledge of peat and the impact of development than at the outline application stage.

21/109 PARISH MATTERS

Cllr Woods reported that he had been in discussion with a reporter from the BBC Politics Today programme about the Community Governance Review but that it was unlikely to proceed now the review outcome was likely to not go against community wishes. Cllr Woods highlighted that the council's updated objection to the SMDA application was not on the planning portal and requested it be circulated to members.

Cllr Woods further reported he had attended two briefings on affordable housing; one with Cheshire East Council and one with Cheshire Community Action but that he was left uncertain of the policy on allocation of affordable housing in LPS15 due to apparent conflicts in policy.

Cllr Shepherd expressed the thanks of the council to all residents who responded to the consultation on the Community Governance Review.

Cllr Parry reported that the Dark Lane sign at Pexhill Road was now illegible. It was noted it was outside the parish boundary.

Cllr Hardy reported that the stop sign at Dark Lane was still broken and questioned when the speed cameras along the A536 would become operational.

Cllr Clarke reported that the pavement along Church Lane required siding out again.

Cllr Richards encouraged all members to give consideration to putting themselves forward to serve as Deputy Chairman at the annual meeting.

21/110 PLANNING MATTERS

Application 22/0705 – High Lane Farm, Congleton Road

It was **RESOLVED** to object on the grounds that it is not considered the application meets the criteria for class Q permitted development criteria as the building has not been in constant agricultural use. The council is uncertain of the feasibility of conversion due to the lack of height measurements shown on the plans.

The latest decisions were noted.

21/111 COUNCIL STRATEGIC PLAN 2022-2027

It was **RESOLVED** to consult on the draft vision and objectives subject to typographical

corrections and the addition of “and protect the rural identity of Gawsforth” to objective GPC3.

21/112 FINANCE

The council’s financial position year to date was noted.

It was **RESOLVED** to approve the following payments

Payee	Detail	Amount
R Allen	Removal of Christmas Tree	80.00
ChALC	Annual Membership	506.16
Northwich Town Council	Jan/Feb Parish Maintenance	1,698.00
	Total	2,284.16

21/113 PARISH MAINTENANCE AND ACTIONS LOGS

The logs were noted and it was reported that maintenance issue 2205 had been fixed.

21/114 QUESTIONS TO THE CLERK

No questions were raised.

21/115 PUBLIC PARTICIPATION

No members of the public were present.

21/116 NEXT MEETING DATE

It was noted that annual meeting of the council would be held on Wednesday 11th May.

RECENT PLANNING DECISIONS

MAY 2022

Ref	Address	Proposal	P.C. Comment	Decision
20/5808M	Cowley Farm, Cowbrook Lane	Proposed replacement of an existing 20.00m monopole with a 25m high monopole supporting 6 no. antenna on an open headframe together with internal works to existing cabinets and ancillary development	The Parish Council raises no objections subject to the officer being satisfied that the mast will assimilate into the landscape as much as possible.	Withdrawn
21/5155M	25 Sussex Avenue	Single storey extensions to front and rear of a dwellinghouse and changes to external materials.	The Parish Council raises no objections to this application	Approved
21/4658M	Millend Farm, Harbour Lane	Retention of access road/farm track approved under 20/3297M.	<p>The Parish Council notes that there is an existing (temporary) track on this site created under application 20/3297M. It was not clear from the submitted plans whether the proposal is for the retention of this track or the construction of a second track on the site.</p> <p>The Parish Council raises no objections to the proposal if it proposes the retention of the created track.</p> <p>The Parish Council objects to the proposal if it proposes the creation of a second track on the site and considered this would constitute inappropriate development and a poor use of land.</p>	<p>Refused - inappropriate development in the greenbelt</p> <p>NB: It was confirmed that this was for the retention of the track and not a second track.</p>
22/0065M	1 Manley Road	Single storey front extension, white render to front extension and garage, internal changes, and increase height of the roof ridge to accommodate external insulation of roof.	The Parish Council raises no objections to this application but questions if the converted bathroom to bedroom is a sufficient size to meet national room standards	Approved

8 planning applications have been commented on by the Parish Council for which a decision remains outstanding.

Detailed Receipts & Payments by Budget Heading 06/05/2022

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Full Council						
<u>101 Administration</u>						
1001 Ground Rent	0	2	2			0.0%
1870 Interest Received	0	110	110			0.0%
1900 Precept	14,093	28,186	14,093			50.0%
Administration :- Receipts	14,093	28,298	14,205			49.8%
4031 Subscriptions - General	506	620	114		114	81.6%
4100 Postages	46	100	54		54	46.4%
4101 Stationery	0	100	100		100	0.0%
4103 Insurance	598	600	2		2	99.6%
4104 Audit Fee	0	360	360		360	0.0%
4106 Computer Software/Hardware	124	129	5		5	96.1%
4107 Grants & Donations	0	100	100		100	0.0%
4109 Payroll Services	72	239	167		167	30.1%
4115 Print	0	200	200		200	0.0%
4120 Banking Charges	0	72	72		72	0.0%
4999 Miscellaneous Expenses	15	250	235		235	6.2%
Administration :- Indirect Payments	1,362	2,770	1,408	0	1,408	49.2%
Net Receipts over Payments	12,731	25,528	12,797			
<u>102 Employee Costs</u>						
4000 Salaries	895	5,460	4,565		4,565	16.4%
4001 Home Working Allowance	0	312	312		312	0.0%
4005 PAYE/NI	0	1,365	1,365		1,365	0.0%
4010 Mileage - Employees	48	400	352		352	11.9%
4020 Training - Employees	0	350	350		350	0.0%
Employee Costs :- Indirect Payments	942	7,887	6,945	0	6,945	11.9%
Net Payments	(942)	(7,887)	(6,945)			
<u>103 Members Costs</u>						
4011 Mileage - Members	0	150	150		150	0.0%
4021 Training - Members	0	300	300		300	0.0%
Members Costs :- Indirect Payments	0	450	450	0	450	0.0%
Net Payments	0	(450)	(450)			

Detailed Receipts & Payments by Budget Heading 06/05/2022

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
105 Communications						
1025 Donations Received	0	400	400			0.0%
Communications :- Receipts	0	400	400			0.0%
4110 Website Costs	0	195	195		195	0.0%
4116 Gawsworth Gazette	126	800	674		674	15.7%
4117 Gawsworth Directory	0	500	500		500	0.0%
Communications :- Indirect Payments	126	1,495	1,369	0	1,369	8.4%
Net Receipts over Payments	(126)	(1,095)	(969)			
110 Parks & Woodland						
1020 Grant Income	419	0	(419)			0.0%
Parks & Woodland :- Receipts	419	0	(419)			
4108 Professional Fees	0	500	500		500	0.0%
4180 External Contractors	0	3,500	3,500		3,500	0.0%
4200 Park Maintenance	1,208	7,900	6,693		6,693	15.3%
4205 Woodland Maintenance	74	980	907		907	7.5%
4207 Park Improvements	0	5,000	5,000		5,000	0.0%
4208 Woodland Improvements	0	600	600		600	0.0%
4215 Tree Works	0	1,500	1,500		1,500	0.0%
4999 Miscellaneous Expenses	0	150	150		150	0.0%
Parks & Woodland :- Indirect Payments	1,281	20,130	18,849	0	18,849	6.4%
Net Receipts over Payments	(862)	(20,130)	(19,268)			
120 Operational Costs						
4206 Parish Maintenance	625	3,825	3,200		3,200	16.3%
4250 Parish Improvements	12	1,500	1,488		1,488	0.8%
4305 Streetlighting	0	250	250		250	0.0%
4310 Christmas Lights	80	1,500	1,420		1,420	5.3%
Operational Costs :- Indirect Payments	717	7,075	6,358	0	6,358	10.1%
Net Payments	(717)	(7,075)	(6,358)			
130 Special Projects						
4180 External Contractors	0	500	500		500	0.0%
Special Projects :- Indirect Payments	0	500	500	0	500	0.0%
Net Payments	0	(500)	(500)			

Detailed Receipts & Payments by Budget Heading 06/05/2022

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>999 VAT Data</u>						
515 VAT on Payments	426	0	(426)		(426)	0.0%
VAT Data :- Indirect Payments	<u>426</u>	<u>0</u>	<u>(426)</u>	<u>0</u>	<u>(426)</u>	
Net Payments	<u>(426)</u>	<u>0</u>	<u>426</u>			
Full Council :- Receipts	14,512	28,698	14,186			50.6%
Payments	4,854	40,307	35,453	0	35,453	12.0%
Movement to/(from) Gen Reserve	<u>9,658</u>					
Grand Totals:- Receipts	14,512	28,698	14,186			50.6%
Payments	4,854	40,307	35,453	0	35,453	12.0%
Net Receipts over Payments	<u>9,658</u>	<u>(11,609)</u>	<u>(21,267)</u>			
Movement to/(from) Gen Reserve	<u>9,658</u>					

Gawsworth Parish Council

Maintenance Log

Issue Ref	Date Identified	Identified By	Issue Detail	Location	Responsibility	Status	Last Update	Notes/Activity
1705	10/01/17	Council	Path disappearing or impassable along A536 between two entrances to Church Lane and Church Lane at Harrington Arms	A536/Church Lane	Highways	Awaiting Action	20/08/2020	CEC Putting together siding out programme, will highlight this but currently selecting the sites on risk so will update if there is availability for this location.
1717	28/08/17	Councillor	Steelwork protruding on highway	A536	Utility Co.	Awaiting Action	20/08/2020	Ref: 3296159 s81 raised to UU in Sept 2017 - PC to check if works not undertaken.
1721	05/11/17	Councillor	Peeled Sign	A536	Highways	Awaiting Action	20/08/2020	Ref: 3302134 Priority for signing programme 2020/21. Currently being assessed with other road safety issues for Gawsworth Parish for improvements. Replacement should occur as part of safer roads grant work
		Councillor	Cowbrook Lane Sign Obscured Farfields Close Sign support broken Harrington Drive Sign cracked	Cowbrook Lane Fairfields Close Harrington Drive Warren Drive	Highways	No action to be taken by Highways.	20/08/2020	No action to be taken by Highways. PC could take action.

			Warren Drive sign supports wonky					
1803	13/04/18	Councillor	Missing Panels on bus shelter	Pennington's Lane	Cheshire East	Awaiting Action	10/01/2020	CEC arranging replacement panels.
1808	05/11/18	Public	New stones on verge	Dark Lane	Cheshire East	Awaiting Action	20/08/2020	No further update to give you except to say that the matter has been raised and is with our Legal department for action as they see to be appropriate.
1809	21/12/18	Councillor	Chevron Sign fallen	Lowes Lane	Cheshire East	Awaiting Action	10/02/2020	Ref: 3346240 Priority for signing programme 2020/21. Stated as resolved, but reportedly not.
1905	12/03/19	Councillor	Dangerous Stump	Woodhouse Lane	Highways	Awaiting Action	10/02/2020	Will require significant budget if CEC is able to carry out the work due to electricity cables underneath tangled in routes (safety concern for operatives which they are looking into) Still waiting for available resource.
1913	08/10/19	Councillor	Poor Road Condition	Cockmoss Lane	Cheshire East	Awaiting Action	20/08/2020	Currently looking at getting this on our jet patching programme at the end of the year. Sites still being assessed so I do not have the definitive list yet.

2007	12/05/20	Council	Ivy on Trees	Church Lane	Other	Awaiting Action	31/03/2021	PC written to landowners. No reply to first letter so letters reissued February 2021. Two responses that their trees are well managed, two non-responses.
2010	10/11/20	Councillor	Damaged tactile paving	Longbutts Lane	Highways	Awaiting Action	11/11/2020	Ref: 3409371 Not at intervention level. No action to be taken at present.
2011	28/11/20	Councillor	Road signs dirty. Some illegible.	A536 and other locations in Gawsworth	Highways	Awaiting Action	28/11/20	Council to consider action by PC/residents as likelihood of action by CEC negligible
2013	28/11/20	Councillor	Footpath and road edge degraded badly	Church Lane between Harrington Arms and Gandysbrook	Highways	Awaiting Action	28/11/20	Ref: 3411367 - on CEC Future Schemes List.
2103	04/01/21	Public	Road edge to ponds requires attention	Hall and Church ponds	Highways	Awaiting Action	05/02/2021	
2104	11/03/21	Council	Signage to discourage non-footpath users	FP 5 and 6	Cheshire East	Awaiting Information	11/03/2021	Contacted PROW Officer to enquire.
2105	26/04/21	Councillor	Numerous Potholes	Cowbrook Lane	Highways	Awaiting Action	26/04/2021	Ref: 3428198

2106	14/05/21	Public	Uneven surface	Longbutts Lane	Highways	Awaiting Action	14/05/2021	Ref: 3429367
2107	03/06/21	Public	Broken Stile	FP17-FP21 Junction	Cheshire East	Awaiting Action	03/06/2021	Ref: FS-CASE-339660533
2108	01/09/21	Councillor	Failing fence post	Village Hall Car Park	Parish Council	Awaiting Quotes	n/a	
2109	01/09/21	Public	Park Equipment Repairs	Gawsworth Park	Parish Council	Awaiting Quotes	n/a	
2109	14/09/21	Councillor	Overgrown footpath	A536 Forge Close to Lowes Lane	Highways	Awaiting Action	14/09/2021	Ref: 3065522
2110	14/09/21	Councillor	Poor condition of footpaths	Penningtons Lane	Highways	Awaiting Action		
2110	19/10/21	Councillor	Potholes	Oak Lyn, Dark Lane	Highways	Awaiting Action		
2201	04/02/22	Public	Fallen Chevrons	Church Lane, nr Harrington Arms	Highways	Awaiting Action		
2202	04/02/22	Public	Unightly Traffic island	Church Lane, nr Harrington Arms	Highways	Awaiting Action	07/02/2022	Not at CEC Highways intervention threshold.
2203	04/02/22	Public	Pavement needs sweeping	Pavement, nr Harrington Arms	ANSA	Awaiting Action		
2204	04/02/22	Public	Uneven surface	Church Lane nr Harrington Arms	Highways	Awaiting Action		

2206	09/03/22	Councillor	Road sign fallen into hedgerow	Nr 137 Congleton Road	Highways	Awaiting Action	Ref: 3393140
2208	09/03/22	Public	Hedge requires cutting back	Marion Lane / Congleton Road	Landowner	Awaiting Action	Clerk written to landowner requesting action.

Gawsworth Parish Council

Actions Log

Action Ref #	Creation Date	Source	Subject	Description	Responsible	Minute Ref	Priority	Status	Activity Log / Notes
2003	10/07/19	Decision	Installation of Interpretation Board	Clerk to liaise with supplier	Clerk		Medium	In Progress	Updated draft received May 22.
2009	11/02/20	Discussion	Roads/Hedges etc	Improve maintenance of hedges, roads and highway infrastructure	Council	19/152	Medium	Not Started	To be refined as part of Strategic Plan objectives.
2010	13/10/20	Decision	Trees	Council to consider tree preservation in Parish	Council	20/090	Medium	Not Started	Will form part of Green Gawsworth Strategy.
2011		Discussion	Parish Paths / Walk Leaflet	Development of reworked Parish Paths Booklet	Cllr Woods		Low	In Progress	
2012		Decision	Publish Gawsworth Directory		Council		High	In Progress	
2103	12/01/21	Discussion	Pandemic Commemoration	Council to discuss permanent installation in Gawsworth Park to recognise the contributions of the parish during the pandemic	Council	20/121	High	In Progress	Council to consider how to progress.
2104	09/03/21	Discussion	Installation of Rail at footpath	Council to consider installation of handrail at the steps down from Benbrook Way on Woodhouse Lane.	Council	20/151	Medium	In Progress	Clerk has contacted CEC PROW / Highways to discuss - awaiting reply.

2105	12/01/22	Decision	Installation of Moss Terrace sign		Clerk	21/061	Medium	In Progress	Channel rails required to be added to amend fixing style.
2106	09/02/22	Decision	Planting of Penningtons Lane Green	Planting Day to be organised	Clerk	21/078	High	In Progress	Pending.