

## Gawsworth Parish Council

Parish Clerk: Adam Keppel-Green BSc FSLCC  
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### Minutes of the annual council meeting held Wednesday 5th May 2021 (via Zoom)

#### 21/000 PRESENT

Cllrs Richards (presiding), Briercliffe, Clarke, Mitchell, Parry, Shepherd and Woods

#### 21/001 ELECTION OF CHAIRMAN

It was **RESOLVED** to elect Cllr Richards as Chairman and he signed his declaration of acceptance of office.

To elect the Chairman and receive their declaration of acceptance of office.

#### 21/002 ELECTION OF DEPUTY CHAIRMAN

It was **RESOLVED** to elect Cllr Shepherd as Deputy Chairman and she signed her declaration of acceptance of office.

#### 21/003 APPOINTMENT OF EXTERNAL REPRESENTATIVES

It was **RESOLVED** to make the following appointments:

Gawsworth Village Hall Committee	Cllr Woods
ChALC Meetings	Cllr Briggs
Danes Moss Liaison Meetings	Cllr Shepherd

#### 21/004 APPOINTMENT OF STANDING WORKING GROUPS

It was **RESOLVED** to Cllrs Briggs, Clarke, Mitchell and Tyrrell to the Park and Woodland working group and Cllrs Parry, Shepherd and Woods to the Communications working group.

#### 21/005 PUBLIC PARTICIPATION

No members of public were present on Zoom.

**21/006          APPROVAL OF PREVIOUS MINUTES**

It was **RESOLVED** to confirm the minutes of the meeting held 14<sup>th</sup> April 2021.

**21/007          ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21**

It was **RESOLVED** to approve the Annual Governance Statement.

It was **RESOLVED** to approve the Accounting Statements 2020/21.

**21/008          DISCHARGE OF COUNCIL FUNCTIONS DURING PANDEMIC**

It was noted that the ability to hold lawful formal meetings via Zoom expires on 7<sup>th</sup> May. It was **RESOLVED** that:

- a) the council will not hold physical meetings until such time as the requirements for social distancing are removed and the majority of members are happy to attend physical meetings
- b) authority is delegated to the Clerk to make any decisions necessary to continue council business during this period.
- c) the Clerk only exercise this authority following counsel from members.
- d) monthly Zoom meetings will be held to:
  - i. Provide an opportunity for members of the public to raise issues with the council
  - ii. Provide an opportunity for the borough councillors to report to and take questions from parish councillors
  - iii. Provide an opportunity for councillors to discuss matters and provide advice to the clerk on any decisions that are considered necessary