



Gawsworth Parish Council

Grants Policy

Adopted 14/11/2017

INTRODUCTION

- 1.1 Gawsworth Parish Council is committed to the encouragement, support and promotion of volunteer organisations and charitable activities within Gawsworth for the benefit of the Parish.
- 1.2 Gawsworth Parish Council manages a small budget which is available for the provision of grant funding to community organisations for the benefit of Gawsworth residents. Several other sources of grant aid for community organisations exist.
- 1.3 Gawsworth Parish Council is the sole trustee of the John Upton Charity which provides grants for community organisations and which operates independently of Parish Council business. Community organisations seeking grant funding should first approach the John Upton Charity for a grant. More information can be found at www.gawsworthpc.org.uk/john-upton-charity or by contacting the Clerk to the Charity.
- 1.4 A grant is any payment made by the Parish Council to an organisation for a specific purpose which is not directly controlled or administered by the Parish Council.
- 1.5 The availability of funds to support voluntary activity is dependent on the Council's overall financial position and is entirely at the discretion of the Council.
- 1.6 No organisation may receive over £500 or 50% of the total annual Council grants budget, whichever is the lower.
- 1.7 Ongoing commitments to award grant funding in future years will not be made and new applications would be required annually.
- 1.8 The Parish Council is conscious it is able to provide grant funding solely by distribution of funds obtained through the Parish precept. All awards should therefore be justifiable as a responsible use of public money.

APPLICATION OF THIS POLICY

- 2.1 The Parish Council will consider applications for grant funding in accordance with this policy on the condition that an organisation has first approached the John Upton Charity
- 2.2 Applications for grant funding shall be made via the official application form and submitted to the Parish Clerk.

- 2.3 Grant funding requests will be determined at a meeting of the Parish Council.
- 2.4 Councillors are reminded that they should declare an pecuniary or non-pecuniary interests held in the applying body

APPLICATIONS

- 3.1 Gawsworth Parish Council will consider grant applications from charitable local organisations for activities which will benefit the residents of Gawsworth Parish. The Parish Council will not make grants to individuals or which only benefit a small number of the community
- 3.2 Applicants for a grant must provide the following information
 - a. A detailed description of the project and a description of how the grant will be spent
 - b. The total grant requested and the name on the organisation's bank account to whom it would be paid
 - c. The total cost of the project and an explanation of where other funds will be sought or have been obtained
 - d. A description of the community benefits the project will have including identifying who in the community will benefit
- 3.3 Applications must be accompanied by a copy of the constitution, last annual accounts and a statement of the organisations current officers.
- 3.4 Grants must be proportionate to the benefits expected for the project
- 3.5 Grants will not normally be awarded retrospectively.
- 3.6 Grants will not be awarded for:
 - a. Commercial organisations
 - b. Political parties
 - c. Political or religious activities
 - d. Purposes for which there is a statutory duty upon a local or central government department to fund or provided; this does not preclude organisations applying for support for non-statutory activities.
 - e. "Upward funders" i.e. local groups where fundraising is sent to a central HQ for redistribution
 - f. Organisations which, in the opinion of the Council, operate in a way which is inconsistent with the policy of the council e.g. its Equality and Non-Harassment policy

CONDITIONS OF GRANTS

- 4.1 In addition to the conditions outlined in this section, the Parish Council may apply any conditions to a grant as it deems necessary.
- 4.2 Receipts or other documentation verifying the spending of the grant must be provided within twelve months.
- 4.3 In the event that a project does not proceed, the grant must be repaid in full to the Parish Council.
- 4.4 The support of the Parish Council should be acknowledged in all places relevant to the item or activity funded e.g. as an acknowledgement in literature, as a sticker on equipment purchased, in reports of activities etc.