

Gawsworth Parish Council

Parish Clerk: Adam Keppel-Green BSc BA FSLCC
Squirrel Brook, 68 Manor Park South, Knutsford, WA16 8AN
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To the Members of Gawsworth Parish Council

You are summoned to attend a meeting of Gawsworth Parish Council to be held at 19:30 on Tuesday 8th June 2026 in Gawsworth Village Hall.

The public can also join the meeting at: <https://bit.ly/gawsworthparishcouncil> or watch live on Facebook at www.facebook.com/gawsworthlife.

Adam Keppel-Green
Clerk and Proper Officer
4th June 2026

AGENDA

- 1 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2 DECLARATIONS OF INTEREST**
In the interests of openness and transparency, members are to declare any pecuniary or non-pecuniary interests in relation to the items under discussion.
- 3 PUBLIC PARTICIPATION**
A period for members of the public to address the meeting.
- 4 APPROVAL OF PREVIOUS MINUTES**
To receive and confirm the minutes of the meeting held on the 12th April.
Attachment – Minutes of the meeting held 12th April 2026
- 5 CHESHIRE EAST COUNCILLORS REPORT**
To receive a report from the councillors for Gawsworth and Macclesfield South wards.
- 6 PLANNING**
To consider the latest planning applications:
 - a) [26/1930/HOUS – 14 St James Avenue](#)
 - b) [26/2034/VOC – 20 Woodhouse Lane](#)

7 PEAK CLUSTER PIPELINE

To consider matters related to the Peak Cluster project.

8 COUNCILLOR CODE OF CONDUCT

To consider adopting an updated code of conduct based on the Cheshire East Council and Local Government Association Model.

Attachment – Revised Code of Conduct

9 STRATEGIC PLAN

To determine the priorities for the 2026/27 civic year.

Attachment – Report 26-02 Strategic Plan

10 PARISH MAP AND INFORMATION BOARD AT THE PLEASANCE

To consider whether to progress the creation of a map and information board at the Pleasance.

Attachment – Report 26-03 Map and Information Board

11 PARISH MATTERS

An opportunity for members to raise matters which require attention or future discussion.

12 FINANCE

To note the council’s financial position year to date.

Attachment – Receipts and Payments statement June 2026

To approve the following payments and note receipts since the last meeting

To follow – Receipts between 9th May to 4th June 2026

Payee	Detail	Amount
A Keppel-Green	June Salary	568.12
A Keppel-Green	June Reimbursements inc Q1 HWA	112.10
nPower	April Streetlighting Costs	24.72
L and J Print	Gawsworth Gazette Printing	50.00
	Total	£754.94

13 PARISH MAINTENANCE AND ACTIONS LOGS

To review the Parish Maintenance and Outstanding Actions logs.

Attachments – Parish Maintenance and Outstanding Actions logs.

14 QUESTIONS TO THE CLERK

An opportunity to raise questions to the Clerk.

15 PUBLIC PARTICIPATION

A period for members of the public to address the meeting.

16 DATE OF THE NEXT MEETING

To note the next meeting will be held on Tuesday 14th July 2026.

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Minutes

of the Annual Council Meeting held
Tuesday 12th May 2026 in the Gawsworth Village Hall

26/000 PRESENT

Cllrs Shepherd (*presiding*), Clarke, Dempsey, Hardy, Hollinshead, Kinsey, Richards and Wood
A Keppel-Green (Clerk)

26/001 ELECTION OF CHAIR

It was **RESOLVED** to elect Cllr Hardy as Chair.

Cllr Hardy signed the declaration of acceptance of office and took the chair.

26/002 ELECTION OF DEPUTY CHAIR

Cllr Clarke joined the meeting.

There being no member wishing to serve as Deputy Chair, it was agreed to leave the position vacant.

26/003 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Webb.

26/004 APPOINTMENT OF EXTERNAL REPRESENTATIVES

It was **RESOLVED** to appoint Cllr Woods as the council's representative on the Village Hall Committee.

26/005 APPOINTMENT OF STANDING WORKING GROUPS

Cllr Richards arrived during this item.

It was **RESOLVED** to make the following appointments:

- Communications working group – Cllrs Shepherd and Woods
- Park and Woodland working group – Cllrs Clarke, Hardy and Kinsey
- Footpaths working group – Cllrs Kinsey, Webb and Woods
- Green Gawsforth Strategy working group – Cllrs Hardy, Webb and Shepherd

26/006 DECLARATIONS OF INTEREST

Cllr Hollinshead declared an interest in 26/015 in respect of the discussion of land under her ownership.

26/007 PUBLIC PARTICIPATION

No members of the public were present.

26/008 APPROVAL OF PREVIOUS MINUTES

It was **RESOLVED** to approve the minutes of the meeting held 14th April subject to an addition to 25/175 to add “it was reported that a Danes Moss Trust trustee raised concerns with respect to nitrites and the proximity to the SSSI.”

26/009 CHESHIRE EAST COUNCILLORS REPORT

The Clerk read a report from Cllrs Puddicombe and Wilson which outlined they supported the majority vote at the Council’s Corporate Policy Committee on April 30th to take the position of not immediately dismissing the project, but to seek further feedback from residents, councillors and town and parish councils on the route, negative impacts and potential benefits, and health and safety concerns, specifically with regard to the AGIs. Cllrs Puddicombe and Wilson reported they had received emails expressing opposition and support from an environmental point of view.

26/010 PLANNING

26/1310/VOC – Barn, Shellow Lane

It was **RESOLVED** to raise no objections.

26/1212/HOUS – Little Walkers Heath Farm, Marton Lane

It was **RESOLVED** to raise no objections.

26/011 PEAK CLUSTER PIPELINE

It was noted that the Cheshire East Council Corporate Policy Committee had resolved to undertake research into the proposals and would be seeking the views of town and parish councils.

It was noted that Cheshire East Council was due to meet with the Gawsworth Residents Group and had offered to meet with the council, it was agreed to seek a meeting with Cheshire East Council.

Cllr Woods reported he was continuing to work on a paper for Cheshire Wildlife Trust.

26/012 CHESHIRE EAST COUNCILLORS REPORT

Cllr Smetham joined the meeting and reported that the council's annual meeting was the following day from when the council would revert to a Cabinet system. Cllr Smetham reported that the first meeting of the Cheshire and Warrington Combined Authority had been held and would be operating in the run up to May 2027 when the mayor would be elected.

26/013 COUNCILLOR CODE OF CONDUCT

It was agreed to defer this item to the next meeting.

26/014 PENNINGTONS LANE CHRISTMAS TREE

It was **RESOLVED** to have a cut tree for 2026, mounted in a stand as per 2025 and that this be reviewed in January 2027 to determine if a socket is required.

26/015 PARISH MEETING

The issues raised as the parish meeting were noted.

It was agreed:

- The Green Gawsworth WG should look at tree planting options
- To write to Cheshire East Council concerning replanting the avenue on Church Lane
- To note that the pollution concerns for the Ben Brook had been reported to the Environment Agency
- To explore if litter picking equipment is held in the parish and promote residents to undertake litter picking

Cllr Hollinshead left the meeting.

The council discussed the matters raised on behalf of the Danes Moss Trust with respect to farming operations on Woodhouse End Road; it was noted that the Trust could raise concerns with the relevant agencies, but that the council considered no action was necessary.

Cllr Hollinshead rejoined the meeting.

It was agreed to seek to make the parish meeting more enticing for 2027 with earlier promotion, refreshments, a speaker and inviting organisations to present.

In respect of blocked drains, it was agreed to encourage residents to report them via the Cheshire East website.

26/016 PARISH MATTERS

Cllr Dempsey on behalf of Gawsorth Residents Group requesting permission to use the park for an event, and that this include permission for hosting a dog show. It was agreed not to permit dogs as part of any event, noting the prohibition on dogs in the park.

Cllrs Dempsey and Kinsey left the meeting.

Cllr Richards raised that a resident had contacted him regarding a project to renovate the tennis court; it was noted this would be discussed by the Park and Woodland working group.

26/017 STRATEGIC PLAN

It was agreed to defer this item to the next meeting.

26/018 FINANCE

The council's financial position year to date was noted.

It was **RESOLVED** to approve the following payments.

Payee	Detail	Amount
NHBS	Bird Boxes for Nancy's Wood	£567.53
L and J Print	Gazette and Survey Printing	£434.00
Northwich TC	March/April Park Maintenance	£2,983
JDH Business Services	Internal Audit 2025/26	446.40
M Herring	March Ranger Works	389.17
A Keppel-Green	May Salary	£568.89
A Keppel-Green	May Reimbursements (mileage, stamps for survey, bench fixing kits)	£394.49
	Total	£4,784.28

The receipts since the previous meeting were noted.

The CIL Monitoring Report for 2025/26 was noted.

26/019 AUDIT

The report of the Internal Auditor was noted.

It was **RESOLVED** to approve the Annual Governance Statement.

It was **RESOLVED** to approve the Annual Account Statements.

26/020 PARISH MAINTENANCE AND ACTIONS LOGS

The logs were noted.

It was agreed to discuss the interpretation board at the next meeting.

26/021 QUESTIONS TO THE CLERK

No questions were raised.

26/022 PUBLIC PARTICIPATION

The Clerk read a comment from Facebook noting the poor condition of gullies along Wardle Crescent.

26/023 DATE OF THE NEXT MEETING

It was noted that the next meetings would be held on Tuesday 9th June.

DRAFT

Detailed Receipts & Payments by Budget Heading 04/06/2026

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Full Council						
101 Administration						
1001 Ground Rent	0	2	2			0.0%
1870 Interest Received	0	2,000	2,000			0.0%
1900 Precept	22,389	44,777	22,389			50.0%
Administration :- Receipts	22,389	46,779	24,391			47.9%
4031 Subscriptions	580	635	55		55	91.4%
4100 Postages	0	180	180		180	0.0%
4101 Stationery	0	100	100		100	0.0%
4102 Room Hire	0	50	50		50	0.0%
4103 Insurance	801	750	(51)		(51)	106.9%
4104 Audit Fee	372	990	618		618	37.6%
4106 Computer Software/Hardware	210	210	0		0	100.0%
4107 Grants & Donations	0	600	600		600	0.0%
4109 Payroll Services	83	215	132		132	38.8%
4115 Print	0	100	100		100	0.0%
4120 Banking Charges	7	120	113		113	5.8%
4999 Miscellaneous Costs/Purchases	0	150	150		150	0.0%
Administration :- Indirect Payments	2,054	4,100	2,046	0	2,046	50.1%
Net Receipts over Payments	20,334	42,679	22,345			
102 Employee Costs						
4000 Salaries	1,705	6,700	4,995		4,995	25.5%
4001 Home Working Allowance	78	312	234		234	25.0%
4005 PAYE/NI	0	5,670	5,670		5,670	0.0%
4010 Employee Mileage	99	500	401		401	19.9%
4020 Employee Training	0	500	500		500	0.0%
Employee Costs :- Indirect Payments	1,883	13,682	11,799	0	11,799	13.8%
Net Payments	(1,883)	(13,682)	(11,799)			
103 Members Costs						
4011 Member Mileage	0	50	50		50	0.0%
4021 Member Training	0	150	150		150	0.0%
Members Costs :- Indirect Payments	0	200	200	0	200	0.0%
Net Payments	0	(200)	(200)			

Detailed Receipts & Payments by Budget Heading 04/06/2026

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>105</u> <u>Communications</u>						
1025 Donations Received	0	300	300			0.0%
1050 Advertising Income	0	200	200			0.0%
Communications :- Receipts	0	500	500			0.0%
4100 Postages	182	180	(2)		(2)	101.1%
4110 Website Costs	0	220	220		220	0.0%
4115 Print	352	350	(2)		(2)	100.6%
4116 Gawsworth Gazette	150	600	450		450	25.0%
Communications :- Indirect Payments	684	1,350	666	0	666	50.7%
Net Receipts over Payments	(684)	(850)	(166)			
<u>110</u> <u>Parks & Woodland</u>						
4180 External Contractors	88	2,500	2,413		2,413	3.5%
4200 Park Maintenance	2,880	12,700	9,820		9,820	22.7%
4205 Woodland Maintenance	451	1,085	634		634	41.6%
4207 Park Improvements	152	6,600	6,448		6,448	2.3%
4208 Woodland Improvements	473	1,325	852		852	35.7%
4215 Tree Works	0	1,500	1,500		1,500	0.0%
4999 Miscellaneous Costs/Purchases	0	150	150		150	0.0%
Parks & Woodland :- Indirect Payments	4,044	25,860	21,816	0	21,816	15.6%
Net Payments	(4,044)	(25,860)	(21,816)			
<u>120</u> <u>Operational Costs</u>						
4206 Parish Maintenance	536	3,535	2,999		2,999	15.2%
4210 Ranger Works	891	3,900	3,009		3,009	22.8%
4250 Parish Improvements	0	2,000	2,000		2,000	0.0%
4305 Streetlighting	50	300	250		250	16.7%
4310 Christmas Lights	0	1,500	1,500		1,500	0.0%
4999 Miscellaneous Costs/Purchases	0	200	200		200	0.0%
Operational Costs :- Indirect Payments	1,477	11,435	9,958	0	9,958	12.9%
Net Payments	(1,477)	(11,435)	(9,958)			
<u>999</u> <u>VAT Data</u>						
115 VAT Refunds	586	0	(586)			0.0%
VAT Data :- Receipts	586	0	(586)			
515 VAT on Payments	790	0	(790)		(790)	0.0%
VAT Data :- Indirect Payments	790	0	(790)	0	(790)	
Net Receipts over Payments	(204)	0	204			

Detailed Receipts & Payments by Budget Heading 04/06/2026

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Full Council :- Receipts	22,975	47,279	24,304			48.6%
Payments	10,931	56,627	45,696	0	45,696	19.3%
Movement to/(from) Gen Reserve	<u>12,043</u>	<u>(9,348)</u>	<u>(21,391)</u>			
Grand Totals:- Receipts	22,975	47,279	24,304			48.6%
Payments	10,931	56,627	45,696	0	45,696	19.3%
Net Receipts over Payments	<u>12,043</u>	<u>(9,348)</u>	<u>(21,391)</u>			
Movement to/(from) Gen Reserve	<u>12,043</u>	<u>(9,348)</u>	<u>(21,391)</u>			



GAWSWORTH PARISH COUNCIL

CODE OF CONDUCT FOR COUNCILLORS

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Version 2026.01 (DRAFT)
Next Review May 2027

INTRODUCTION

- 1.1 Gawsworth Parish Council ('the Council') has adopted this Code of Conduct to promote and maintain high standards of conduct and underpin public confidence in the authority and its Councillors and co-opted Members (referred to collectively in this Code as "Councillors").
- 1.2 This code is based on the 'Seven Principles of Public Life', also known as the 'Nolan Principles' which apply to all holders of public office. It has been prepared using the code adopted by Cheshire East Council and the model published by the Local Government Association.
- 1.3 It is important that Councillors can be held accountable, and all adopt the behaviours and responsibilities associated with the role. Conduct as an individual Councillor affects the reputation of all Councillors. The Council wants the role of Councillor to be one that people aspire to. The Council also wants individuals from a range of backgrounds and circumstances to be putting themselves forward to become Councillors.
- 1.4 Councillors represent local residents, work to develop better services and deliver local change. The public have high expectations of Councillors and entrust them to represent their local area, taking decisions fairly, openly, and transparently. Councillors have both an individual and collective responsibility to meet these expectations by maintaining high standards and demonstrating good conduct, and by challenging behaviour which falls below expectations.
- 1.5 Importantly, Councillors should be able to undertake the role as a Councillor without being intimidated, abused, bullied, or threatened by anyone, including the general public.
- 1.6 This Code has been designed to protect the democratic role of Councillors, encourage good conduct and safeguard the public's trust in local government.
- 1.7 Whilst this Code has been prepared to govern the conduct of Councillors; it also forms the basis of the conduct expected of officers of the council.

RAISING CONCERNS

- 1.8 This code has been adopted under the Localism Act 2011 and is supported by a process that will be followed if a complaint is made. A complaint should be made to the

Monitoring Officer of Cheshire East Council with sufficient information to substantiate it.

- 1.9 Guidance that may assist interpreting and understanding aspects of the code can be found here: [Guidance on Local Government Association Model Councillor Code of Conduct | Local Government Association](#)
- 1.10 Whilst a formal complaint may be made by any person to the Monitoring Officer of Cheshire East Council, the Council encourages concerns to be first informally raised with the Clerk or Chair to ascertain if an informal resolution is possible.
- 1.11 Concerns may be raised informally by emailing the Clerk at clerk@gawsworthpc.org.uk or their chair at adam.hardy@gawsworthpc.org.uk.
- 1.12 Information on making a formal complaint is available on the Cheshire East Council website.

DEFINITIONS

- 2.1 For the purposes of this Code of Conduct, a “Councillor” means an elected Councillor or co-opted Member of Gawsworth Parish Council.
- 2.2 A “co-opted member” is defined in the Localism Act 2011 Section 27(4) as “a person who is not a member of the authority but who:
 - a) is a member of any committee or sub-committee of the authority, or;
 - b) is a member of, and represents the authority on, any joint committee or joint subcommittee of the authority;and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee”.

PURPOSE OF THE CODE OF CONDUCT

- 3.1 The purpose of this Code is to assist Councillors, in modelling the behaviour that is expected of them, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against them.
- 3.2 It is also to protect the Councillor, their fellow Councillors, the public, council officers and the reputation of the Council and of local government. It sets out general principles of conduct expected of all Councillors and specific obligations in relation to standards of conduct.
- 3.3 The fundamental aim of the Code is to create and maintain public confidence in the role of Councillor and local government.

COUNCILLOR CONDUCT

4.1 Everyone in public office at all levels; all who serve the public or deliver public services, including ministers, civil servants, Councillors and council officers; should uphold the Nolan Principles

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

4.2 Building on these principles, the following general principles have been developed specifically for the role of Councillor.

In accordance with the public trust placed in me, on all occasions I will:

- *act with integrity and honesty*
- *act lawfully*
- *treat all persons fairly and with respect*
- *act in an open and transparent manner*
- *lead by example and act in a way that secures public confidence in my role*

In undertaking my role I will:

- *impartially exercise my responsibilities in the interests of the local community*
- *not improperly seek to confer an advantage, or disadvantage, on any person*
- *avoid, declare and resolve conflicts of interest*
- *exercise reasonable care and diligence*
- *ensure that public resources are used prudently in accordance with the council's requirements and in the public interest*

APPLICATION OF THE CODE OF CONDUCT

- 5.1 This Code applies to Councillors as soon as they sign the declaration of acceptance of the office of Councillor or attend their first meeting as a co-opted member, and it continues to apply until they cease to be a Councillor or Co-opted Member.
- 5.2 This Code of Conduct applies when they are acting in their capacity as a Councillor or Co-opted Member which may include if:
- a. They misuse their position as a Councillor
 - b. Their actions would give the impression to a reasonable member of the public with knowledge of all the facts that they are acting as a Councillor
- 5.3 The Code applies to all forms of communication and interaction, including:
- at face-to-face meetings
 - at online or telephone meetings
 - in written communication
 - in verbal communication
 - in non-verbal communication
 - in electronic and social media communication, posts, statements, and comments.
- 5.4 Councillors are also expected to uphold high standards of conduct and show leadership at all times when acting as a Councillor.
- 5.5 The Cheshire East Council Monitoring Officer has statutory responsibility for the implementation of this Code of Conduct. Advice may be sought from the Parish Council Clerk who may refer matters to the Monitoring Officer

STANDARDS OF COUNCILLOR CONDUCT

- 6.1 This section sets out the obligations of Councillors, which are the minimum standards of conduct required. Should conduct fall short of these standards, a complaint may be made against a Councillor, which may result in action being taken.
- 6.2 Guidance is included to help explain the reasons for the obligations and how they should be followed.

GENERAL CONDUCT

RESPECT

As a councillor I:

- *will treat everyone I come into contact with as a Councillor with respect, and respect the role they play. This includes other councillors, council officers, members of the public, representatives of partner organisations and volunteers.*

- 6.3 Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. A Councillor, can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. They should not, however, subject individuals, groups of people or organisations to personal attack.
- 6.4 In contact with the public, Councillors should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in Councillors.
- 6.5 In return, Councillors have a right to expect respectful behaviour from others. If members of the public are being abusive, intimidatory or threatening Councillors are entitled to stop any conversation or interaction in person or online and report them to the relevant local authority, social media provider or the police. This also applies to fellow Councillors, where action could then be taken under the Councillor Code of Conduct, and council officers, where concerns should be raised in line with relevant policies.

BULLYING, HARASSMENT AND DISCRIMINATION

As a councillor I:

- *do not bully any person*
- *do not harass any person*
- *do not discriminate unlawfully against any person*

- 6.6 The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

- 6.7 The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.
- 6.8 Because bullying and harassment can be subjective by its very nature, any complaints of such behaviour will be subject to an objective assessment of all the circumstances surrounding the allegation.
- 6.9 Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 6.10 The Equality Act 2010 places specific duties on the council. Councillors have a central role to play in ensuring that equality issues are integral to the council's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

IMPARTIALITY OF OFFICERS OF THE COUNCIL

As a councillor I:

- *do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the council.*

- 6.11 Officers work for the council as a whole and must be politically neutral (there are no political assistants at the Parish Council). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, for having acted in a particular way, or in respect of the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.
- 6.12 Councillors should always use the appropriate routes to raise issues and inform decision making.

CONFIDENTIALITY AND ACCESS TO INFORMATION

As a councillor I:

- *do not disclose information given to me in confidence by anyone, or acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless:*
 - a) *I have received the consent of a person authorised to give it*
 - b) *I am required by law to do so*
 - c) *the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person or*
 - d) *the disclosure is:*
 - *reasonable and in the public interest; and*
 - *made in good faith and in compliance with the reasonable requirements of the access to information procedure rules; and*
 - *I have sought the views of the Clerk or Monitoring Officer prior to its release.*
- *I do not improperly use knowledge gained solely as a result of my role as a Councillor for the advancement of myself, my friends, my family members, my employer or my business interests.*
- *I do not prevent anyone from getting information that they are entitled to by law.*

- 6.13 Gawsorth Parish Council must work openly and transparently, and its proceedings and printed materials are open to the public, except in certain legally defined circumstances. Councillors should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

DISREPUTE

As a councillor I:

- *do not bring my role into disrepute*
- *am seen as a representative of my council and seek to uphold the image and reputation of the Council, I will not bring my council into disrepute*

- 6.14 Councillors are trusted to make decisions on behalf of the community and their actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. Councillors should be aware that their actions might have an adverse impact on themselves, other Councillors and/or their Council and may lower the public's confidence in them or the Council's ability to discharge its functions. For example, behaviour that is considered dishonest and/or deceitful can bring the council into disrepute.
- 6.15 Councillors are able to hold the Council and fellow Councillors to account and are able to bring legitimate challenge in relation to Council functions and operation, criticise and express concern about decisions, services and processes undertaken by the Council whilst continuing to adhere to other aspects of this Code of Conduct. The Code of Conduct does not stifle political debate, prohibit whistleblowing, or prevent Councillors from campaigning on issues of local concern.

USE OF POSITION

As a councillor I:

- *do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.*

- 6.16 The position as a Councillor provides councillors with certain opportunities, responsibilities, and privileges, and they make choices all the time that will impact others.
- 6.17 However, they should not take advantage of these opportunities to further their own or others' private interests or to disadvantage anyone unfairly.

USE OF LOCAL AUTHORITY RESOURCES AND FACILITIES

As a councillor I:

- *do not misuse council resources.*
- *will, when using the resources of the local authority or authorising their use by others:*
 - a) *act in accordance with the local authority's requirements; and*
 - b) *ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be*

conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.

6.18 A Councillor may be provided with resources and facilities by the council to assist in carrying out their duties as a Councillor. Examples include office support, stationery, equipment such as computers, transport and access and use of council buildings and rooms.

6.19 These are provided to help them carry out their role as a Councillor more effectively and are not to be used for business, personal, or political gain. They should be used in accordance with the purpose for which they have been provided and the Council's own policies regarding their use.

COMPLYING WITH THE CODE OF CONDUCT

As a councillor I:

- *undertake Code of Conduct training provided by my Council*
- *cooperate with any Code of Conduct investigation and/or determination*
- *do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings*
- *comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.*

6.20 It is extremely important for Councillors to demonstrate high standards, for them to have their actions open to scrutiny and for them not to undermine public trust in the council or its governance. If a Councillor does not understand or is concerned about the Cheshire East Council processes in handling a complaint they should raise this with the Monitoring Officer.

INTERESTS

As a councillor I:

- *register and disclose my interests*

- 7.1 It is a requirement that the Monitoring Officer establishes and maintains a register of Councillors' interests.
- 7.2 Councillors are required to register their interests so that the public, council employees and fellow Councillors know which of interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects Councillors by allowing them to demonstrate openness and a willingness to be held accountable.
- 7.3 Councillors are personally responsible for deciding whether or not they should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by Councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.
- 7.4 It should be noted that failure to register or disclose a disclosable pecuniary interest as set out in Table 1, is a criminal offence under the Localism Act 2011.
- 7.5 Appendix B sets out the detailed provisions on registering and disclosing interests. If in doubt advice can be sought from the Monitoring Officer or the Clerk.

GIFTS AND HOSPITALITY

As a councillor I:

- *do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.*
- *will only accept gifts and hospitality when on a scale appropriate to the circumstances, and where it is apparent that no cause could reasonably arise for adverse criticism about the acceptance of the gift or hospitality. Hospitality is usually acceptable when the invitation is corporate not personal.*

- *I will register with the Monitoring Officer any significant gift or hospitality that I have been offered but have refused to accept.*
- *I will register with the Monitoring Officer any gift, hospitality or other personal benefit which I have received and which exceeds £50 in value*

- 8.1 Whatever gift or hospitality is provided to a Councillor, other than a gift or hospitality of nominal value only (such as drink, or small items of stationery), the Councillor should report the circumstances and the type of hospitality to the Monitoring Officer. Small insignificant gifts of a value of less than £50, such as pens, diaries, calendars, mouse mats or mugs, may be accepted.
- 8.2 Gifts include anything which is of personal value to the recipient such as items for personal or family use and discounts or special terms for services etc.
- 8.3 In order to protect the Councillor's position and the reputation of the Council, Councillors should exercise caution in accepting any gifts or hospitality which are (or which they reasonably believe to be) offered because they are a Councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case they could accept it but must ensure it is publicly registered.
- 8.4 Corporate gifts and/or hospitality may on occasion be offered to Councillors carrying out duties associated with a ceremonial role such as the Council Chair. If the gift or hospitality is offered in ceremonial capacity, it can be accepted and noted on the register for the office being held. For example, the Council Chair receives a gift on behalf of the Council, the gift will be recorded in the Council Chair's register and retained by the Parish Council. A gift received by the Council Chair as a token of thanks for attending a function, such as flowers, will be recorded as a personal gift within the register as appropriate. Gifts of a greater value should only be accepted on the basis that the gift or hospitality is declared. Gifts or hospitality (if appropriate) accepted in a ceremonial capacity may be donated to charitable or other appropriate causes.
- 8.5 Councillors do not need to register gifts and hospitality which are not related to their role as a Councillor, such as Christmas gifts from friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with duties as a Councillor. Guidance can be obtained from the Clerk or Monitoring Officer.

PREDETERMINATION, PREDISPOSITION AND BIAS

- 9.1 Issues of predetermination, predisposition and bias can arise in parallel to the provisions of the Code of Conduct, but are not part of the Code itself.

- 9.2 Councillors must be mindful of falling foul of the general obligations of this code by taking part in decisions where they are biased or have pre-determined the matter in question.
- 9.3 Simply put, a Councillor will be biased or will have pre-determined a matter if they have approached a matter with a closed mind. That is to say if they have made up their mind which way they will decide a matter before all of the relevant considerations are presented and debated in the appropriate decision making forum.
- 9.4 Previous actions or statements of a Councillor will not be taken by themselves as proof of predetermination. A Councillor may be predisposed to a certain point of view, however notwithstanding any predisposition, Members need to be careful to ensure they approach and, insofar as is possible, are seen to approach decisions with an open mind.
- 9.5 Particular scenarios to be mindful of are where a Councillor, in some other role, is seen to be a promoter or advocate for a proposal which later comes before them for decision. A risk arises when there has been significant personal involvement in preparing or advocating the proposal such that a Councillor may become or may be perceived by the public as being no longer able to approach the decision with an open mind.
- 9.6 If a Councillor considers they have pre-determined a matter they should declare it. They should not speak or vote on the proposal. They may, however, make representations on the proposal if a member of the public also has the right to do so. They are not legally obliged to withdraw from the meeting for the remainder of the debate and vote but in most circumstances doing so will counter any suggestion that you influenced the remaining Councillors by your continued presence. If they do not withdraw, as a minimum they must withdraw to the public area of the meeting room for the whole of the consideration of the matter, whether or not they are also exercising your right to speak.
- 9.7 If a body appearing in Table 2 of a Councillor's register of interest has determined a position on a matter under consideration at the Council, the Councillor should make this known to the meeting.
- 9.8 If in any doubt Councillors should seek advice from the Monitoring Officer, Clerk or ChALC.

APPENDICES

APPENDIX A THE SEVEN PRINCIPLES OF PUBLIC LIFE

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office holder. This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies, and in the health, education, social and care services.

All public office holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services. The custodians of the Principles of Public Life are the Ethics and Integrity Commission.

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.

APPENDIX B REGISTERING INTERESTS

Within 28 days of becoming a Councillor or on re-election or re-appointment to office Councillors must register with the Monitoring Officer the interests which fall within the categories set out in Table 1 (Disclosable Pecuniary Interests) which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". Councillors should also register details of other personal interests which fall within the categories set out in Table 2 (Other Registerable Interests).

"Disclosable Pecuniary Interest" means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

- Councillors must ensure that their register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer and Parish Clerk.
- A 'sensitive interest' is as an interest which, if disclosed, could lead to the Councillor, or a person connected with the Councillor, being subject to violence or intimidation.
- Where a Councillor has a 'sensitive interest' they must notify the Monitoring Officer with the reasons why they believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

NON PARTICIPATION IN CASE OF DISCLOSABLE PECUNIARY INTEREST

Where a matter arises at a meeting which directly relates to one of your Disclosable Pecuniary Interests as set out in Table 1, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. You are able to make a brief statement prior to leaving the meeting to describe the context of your decision.

Specific guidance regarding the declaration of interests at planning committee is available here: <https://www.local.gov.uk/publications/probity-planning-advice-councillors-and-officers-making-planning-decisions>

Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Where a Councillor is the chair of any committee and has a disclosable pecuniary interest on a matter to be considered by them or they are being consulted upon for an officer decision, they must notify the Parish Clerk of the interest and must not take any steps or further steps in the matter apart from arranging for the Deputy Chair or someone else to deal with it

DISCLOSURE OF OTHER REGISTERABLE INTERESTS

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of a Councillor's *Other Registerable Interests* (as set out in Table 2), they must disclose the interest. They may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', they do not have to disclose the nature of the interest.

DISCLOSURE OF NON-REGISTERABLE INTERESTS

Where a matter arises at a meeting which directly relates to a Councillor's financial interest or wellbeing (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or wellbeing of a relative or close associate, they must disclose the interest.

The Councillor may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, they must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', they do not have to disclose the nature of the interest. They are able to make a brief statement prior to leaving the meeting to describe the context of their decision.

Where a matter arises at a meeting which affects:

- Their own financial interest or wellbeing; or
- a financial interest or well-being of a relative or close associate; or
- a financial interest or wellbeing of a body included under Other Registrable Interests as set out in Table 2

the Councillor must disclose the interest. In order to determine whether they can remain in the meeting after disclosing the interest the following test should be applied. Where a matter (referred to above) affects the financial interest or wellbeing:

- to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

They may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise, they must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

The Councillor is able to make a brief statement prior to leaving the meeting to describe the context of their decision. If it is a 'sensitive interest', they do not have to disclose the nature of the interest.

Where the Councillor is the Chair of any committee and has another Registrable Interest or Non-Registrable Interest on a matter to be considered by them or they are being consulted upon for an officer decision, they must notify the Parish Clerk of the interest and must not take any steps or further steps in the matter apart from arranging for the Deputy Chair or someone else to deal with it.

TABLE 1: DISCLOSABLE PECUNIARY INTERESTS

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant authorities (Disclosable Pecuniary Interests) Regulations 2012.

Section	Explanation
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the Councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a Councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract made between the Councillor or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council -</p> <p>a) under which goods or services are to be provided or works are to be executed; and</p> <p>b) which has not been fully discharged.</p>
Land and Property	<p>Any beneficial interest in land which is within the area of the council.</p> <p>'Land' excludes an easement, servitude, interest or right in or over land which does not give the Councillor or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.</p>
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— the landlord is the council; and

	<p>the tenant is a body that the Councillor, or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
<p>Securities</p>	<p>Any beneficial interest in securities* of a body where—</p> <p>that body (to the Councillor’s knowledge) has a place of business or land in the area of the council; and</p> <p>either—</p> <ul style="list-style-type: none"> • the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or • if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the Councillor, or his/ her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

- ‘director’ includes a member of the committee of management of an industrial and provident society.
- ‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

TABLE 2 OTHER REGISTRABLE INTERESTS

You must register as an Other Registerable Interest:

- any unpaid directorships
- any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- any body of which you are a member or in a position of general control or management and which is:
 - i) exercising functions of a public nature or
 - ii) directed to charitable purposes or
 - iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

DRAFT

REPORT TO GAWSWORTH PARISH COUNCIL STRATEGIC PLAN PRIORITIES 2025-26



Report Reference	GPC 26-02
Meeting Date	12 th May 2026
Agenda Item	15
Prepared by	Clerk

1.0 INTRODUCTION

The council's 2023-27 strategic plan was adopted in May 2023. It sets the following strategic aims:

- GPC1 To enhance the natural environment, built heritage and open spaces within the parish.
- GPC2 To deliver a healthy, strong and resilient community
- GPC3 To play an active role in the planning system and protect the rural identity of Gawsworth
- GPC4 To enhance accessibility and active travel across and outside the parish
- GPC5 To improve the standards of maintenance across the parish
- GPC6 To maximise the use of IT and promote skill sharing the community

Under these aims are a series of objectives:

- 1.1 Complete a review of the Gawsworth Conservation Area
- 1.2 Develop a Green Gawsworth Strategy
- 1.3 Develop a business case to create a new public open space on the former depot at Maggoty Lane
- 1.4 Continue to deliver on its park and woodland management plans
- 2.1 Support a healthy community
- 2.2 Develop stronger links between the parish council and community organisations
- 2.3 Ensure that community groups have the support they need to be successful
- 2.4 Support the development of organisations/networks to fill gaps
- 2.5 Develop a communications strategy
- 2.6 Develop a Community Resilience Plan
- 2.7 Ensure a strong and skilled Parish Council
- 3.1 Uphold the policies of the Gawsworth Neighbourhood Plan
- 3.2 Seek to influence local planning policy where appropriate
- 3.3 Undertake a review of the Gawsworth Neighbourhood Plan
- 3.4 Working to ensure access for Gawsworth residents to any affordable housing developed in the parish
- 4.1 Undertake a survey of the PROW network to identify improvements
- 4.2 Explore the creation of permissive path routes to enhance the PROW network
- 4.3 Explore the submission of DMMO applications to register new PROW
- 4.4 Undertake an accessibility audit across the parish

- 4.5 Identify and lobby for improvements to promote cycling to/from Macclesfield and Congleton
- 5.1 Ensure bus shelters and crossing points (etc) are well maintained
- 5.2 Create a definitive list of the maintenance that needs to be undertaken across the parish
- 5.3 Investigate employment/contracting of a parish ranger to deliver a parish maintenance plan
- 5.4 Review the provision of litterbins
- 6.1 Explore ways to take advantage of existing data
- 6.2 Actively seek local community-based partners when delivering projects
- 6.3 Develop a community skill directory

2.0 PREVIOUSLY COMPLETED ACTIONS

- Updating the Park Management Plan and agreeing works to improve the play area
- Completing the review of the Conservation Area
- Commence the survey of public rights of way
- Created a Parish Ranger role
- Reviewed the need for additional litterbins
- Submit proposals for additional buildings on CEC Local List of heritage assets
- Consult on an improvement scheme for the play area upgrade
- Submit response to CEC Local Plan issues consultation

3.0 REVIEW OF 2025/26 ACTIONS

The following actions were agreed in May 2025:

OREF	Action	Comment/Status
1.2	Deliver three projects under the Green Gawsorth Strategy	Outstanding
1.3	Develop the business case for acquiring the land at Maggoty Lane for a new open space	Park and Woodland WG undertook site visit, survey is seeking input on options.
1.4	Deliver identified actions under the Park and Woodland management plan	A number of actions were agreed in February and in progress.
2.3	Undertake community survey on a range of topics	In progress.
2.5	Develop a communications strategy	Outstanding
2.7	Develop six areas of councillor knowledge over the year	Survey of councillors launched in May.
4.1	Develop PROW improvement plan	Surveys complete and awaiting collation.
4.1	Identify desirable permissive path	Outstanding

	routes	
4.3	Explore the submission of DMMO applications to register new PROW	Outstanding
4.4	Undertake an accessibility audit of the parish	Outstanding
5.1	Undertake a survey of bus shelters and crossing points to identify areas for improvement	Survey of bus shelters completed in April. Crossing point survey outstanding.

4.0 2026/27 ACTION PLAN

The table below includes a number of suggested actions to further the objectives of the plan over the next 12 months.

OREF	Action	Target Date
1.2	Deliver three projects under the Green Gawsworth Strategy: <ul style="list-style-type: none"> Explore a soft plastics recycling point in the village Purchase an IR camera to enable households to inspect their insulation/heat loss Provide water butts on the village hall/scout hall for use at the community garden 	31/08/2026 30/09/2026 31/07/2026
1.3	Develop the business case for acquiring the land at Maggoty Lane for a new open space	31/08/2026
1.4	Deliver identified actions under the park management plan: <ul style="list-style-type: none"> Relocate picnic benches to play area Develop options for a shelter Improve basketball area Develop planting in orchard area 	30/06/2026 31/03/2027 31/12/2026 31/03/2027
1.4	Deliver the following actions from the woodland management plan: <ul style="list-style-type: none"> Clean and repaint the iron finger post Create a bug hotel Plant additional woodland flowering bulbs 	30/06/2026 31/10/2026 31/10/2026
2.5	Develop a communications strategy	30/09/2026
2.7	Develop six areas of councillor knowledge over the year	31/05/2026
4.1	Develop PROW improvement plan	30/06/2026
4.1	Identify desirable permissive path routes	31/07/2026
4.3	Explore the submission of DMMO applications to register new PROW	31/08/2026
4.4	Undertake an accessibility audit of the parish	31/12/2026
5.1	Undertake a survey crossing points to identify areas for improvement	31/07/2026

5.0 DECISIONS REQUIRED

The council should agree an action plan for 2026/27



REPORT TO GAWSWORTH PARISH COUNCIL MAP AND INTERPRETATION BOARD



Report Reference GPC 26-02
Meeting Date 9th June 2026
Agenda Item 10
Prepared by Clerk

1.0 INTRODUCTION

In 2019, the council agreed to develop and install a lectern style information board and map to install on The Pleasance. Over the last few years, this has slowly been iteratively developed back and forth between the council and designer; albeit not expeditiously on the council's side.

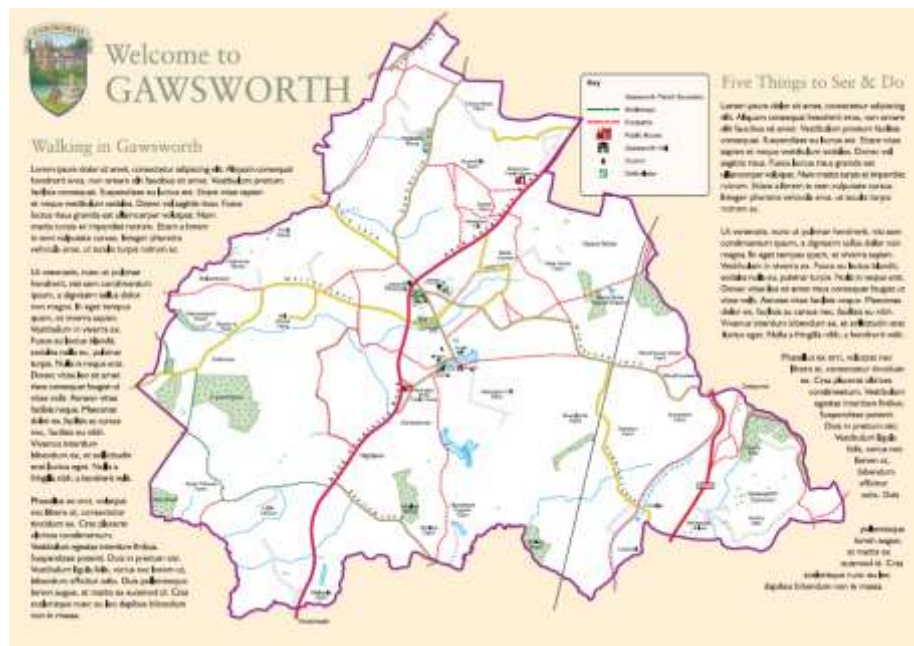
Further amendments were sent to the company in April and the company confirmed the cost had now increased due to the passage of time; the cost for the sign would now be £1,750, up from £1,250 when first agreed.

At the May meeting, it was agreed to consider whether to proceed at this new cost.

2.0 PURPOSE OF MAP

The information board would comprise a map of the parish, highlighting local features and the public rights of way network. The map would contain a little bit of information for visitors to the village, and highlight key amenities (Gawsworth Hall, Danes Moss Nature Reserve, Gawsworth Park, St James Church and Maggoty Wood).

A rough (not finalised) design is below



The board would be produced on an oak lectern and installed on The Pleasance.

3.0 DECISIONS REQUIRED

Council should determine whether to proceed with the board.



MAINTENANCE AND ENFORCEMENT LOG

PENNINGTONS LANE AREA

Issue	Location	Notes	Responsible	Reported/Update
Missing speed limit sign	Opp. 90 Congleton Road		CEC	February 2026

A536

Issue	Location	Notes	Responsible	Reported/Update
Footpath and road edge degraded badly	Church Lane between Harrington Arms and Gandysbrook	Footpath needs relaying. No prospect of this being done		Ref 3817719

WARREN END OF VILLAGE

Issue	Location	Notes	Responsible	Reported/Update
Rotting Stump	Woodhouse Lane	"The tree on Woodhouse lane will eventually be removed when we have sufficient funding available."	CEC	Ref 4669610 April 2026
Road signs to be cleaned	Various	On Ranger Job List. Some have been completed.		
Deteriorating pavements	St James Avenue		Peaks and Plains	
Woodhouse Lane Sign	Lowes Lane Jct	Ranger to replace backing board	Ranger	August 2025
Faded stop signs	Woodhouse Lane	Junction with Church Lane.	CEC	August 2025 SR510001687
Gawsworth Sign	Church Lane	Awaiting second quote for repair.	Parish Council	April 2026
Tarmac deteriorating	Village Hall		Parish Council	January 2026
Grit Bin Required	Warren Close to Woodhouse Road	Request submitted to CEC	TBC	January 2026

CHURCH END OF VILLAGE

Issue	Location	Notes	Responsible	Reported/Update
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Damaged kerbs/	Church Lane (opp Church)	Not currently on any programme for repair. Monitored by Highways Officer for deterioration. The highway boundary is the kerb line.	CEC	Ref 5328454
Pavement uneven due to roots	opp. New Hall	A small area has been marked for repair where it has broken up, this is the only part that meets intervention criteria. It will be put forward for works in the future. Will be included in accessibility audit	CEC	
Fingerpost requires repainting	opp. Harrington Arms	On Rangers list.	Ranger	August 2025
Broken Handrail	Steps to FP11	Reported to CEC Highways	CEC	September 2025

ELSEWHERE

Issue	Location	Notes	Responsible	Reported/Update
Uneven surface	Church Lane nr Harrington Arms		CEC	
Recurring Pothole	Gawsworth Road	Main potholes fixed. To be monitored for recurrence.	CEC	Feb 25
Dead Tree	Adjacent to FP6	Reported to CEC, onwards reported to CEC assets.	CEC	May 25 EFRM130290
Road Surface Requires Attention	Lowes Lane		CEC	August 2025

NANCY'S WOOD / GAWSWORTH PARK

Issue	Location	Notes	Responsible	
Picnic table requires replacement	Nancy's Wood	Replacement agreed – awaiting delivery	Council	February 2026

PLANNING / HIGHWAYS ENFORCEMENT

Issue	Location	Notes	Ref/Update
Use of building for residential accommodation	Middle Moss Farm, Lowes Lane	Awaiting follow up from Planning Enforcement	23/00979E 04/11/2024
Erection of building	Field off Shellow Lane		23/00271E
Operation of campsite	High Lane Farm		25/0130/ENF

OUTSTANDING ACTIONS

JUNE 2026

Action Ref	Creation Date	Source	Subject	Description	Responsible	Minute Ref	Priority	Status	Activity Log / Notes
2011		Discussion	Parish Paths / Walk Leaflet	Development of reworked Parish Paths Booklet	Cllr Woods / Gawsworth Hub		Low	In Progress	Draft circulated to Comms WG
2406	15/10/24	Decision	Steps from Benbrook Way	Installation of handrail	Clerk	24/092	Medium		Ranger to install in next few months.
2407	15/10/24	Decision	Steps from Benbrook Way	Exploration of creating additional steps / reducing height of bottom step.	Clerk	24/092	Medium		Options to be explored with CEC Highways.
2410	08/04/25	Decision	Councillor Skill/Knowledge development	Clerk to identify means of supporting development in identified areas	Clerk	24/177	Medium	In Progress	Survey issued to members – only Cllrs Hardy and Woods have completed to date.
2411	08/04/25	Decision	Danes Moss Sunken Lane	To be surveyed	Clerk	24/179	Low	In Progress	Surveyed, to be written up.
2501	13/05/25	Decision	Lych Gate Bin	Litter issues to be monitored	Council	25/011	Low		Can this be removed now 12 months have passed?
2502	12/08/25	Discussion	Funders signs for park	Awaiting installation	Clerk		Medium	In Progress	Clips to be passed to Ranger.
2509	11/11/25	Decision	Community Orchard Information Board	Sign being designed	Clerk		Medium	In Progress	Currently being designed
2510	13/01/26	Discussion	Ownership of fields to be investigated	Lowes Lane	Clerk	25/129	Medium	In Progress	
2511	10/02/26	Decision	Installation of new goals	Gawsworth Park	Clerk	25/143	Medium	In Progress	Confirming size with WG.

2512	10/02/26	Decision	Replacement Trees to be planted	Gawsworth Park	Clerk	25/143	Medium	In Progress	Will be procured for autumn planting.
2513	10/02/26	Decision	Installation of nest boxes	Nancy's Wood	Clerk	25/143	Medium	In Progress	Awaiting installation.